**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Purchase of Flat 15a at Herschel Crescent, Littlemore, Oxford |
| **Decision date:** | 20 June 2023 |
| **Source of delegation:** | Cabinet, [at its meeting on 22 January 2020](https://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=527&MId=5335&Ver=4), resolved to:  Delegate authority to the Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council’s Monitoring Officer, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing in perpetuity, using Retained Right to Buy Receipts or Recycled Capital Grant funding.  This delegation is now within the remit of the Executive Director (Communities and People). |
| **What decision was made?** | Purchase of a one-bedroom flat for the sum of £200,000 for the purpose of adding to the Council’s HRA stock in order to let as an affordable housing property.  Oxford City Council will acquire the freehold upon completion of the purchases of all four flats (15 a, b, c and d). |
| **Purpose:** | To purchase the unit into the HRA as social rent to provide an affordable housing opportunity. |
| **Reasons:** | The purchase enables the use of Retained Right To Buy Receipts to provide additional affordable housing. |
| **Decision made by:** | Peter Matthew, Interim Executive Director (Communities and People) |
| **Other options considered:** | To not complete the purchase. This option was rejected as it would not allow the affordable housing to be delivered. |
| **Documents considered:** | None |
| **Key or Not Key:** | Not Key |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Andrew Dorrington  Affordable Housing Development Officer  30 May 2023 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Peter Matthew, Interim Executive Director (Communities and People) | 20 June 2023 |

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Senior officer** | Dave Scholes  Affordable Housing Supply Corporate Lead | 31 May 2023 |
| **Head of Financial Services** | Nigel Kennedy, Head of Financial Services | 08 June 2023 |
| **Head of Law and Governance** | Rhian Davies, Interim Head of Law and Governance | 05/06/2023 |
| **Cabinet Member** | Councillor Linda Smith  Cabinet Member for Housing | 06/06/2023 |